

Emmitsburg, MD – St. Joseph’s Academy

Archives of the Daughters of Charity, Province of St. Louise

2021



Creator: St. Joseph's Academy (Emmitsburg, MD)
Title: Emmitsburg, MD - St. Joseph's Academy
Dates: 1812-2005, bulk 1812-1917
Extent: 19 boxes/12 linear feet + 8 oversized flat files
Identification: SEP-SJA-EM
Language: English
Subjects: St. Joseph's Academy (Emmitsburg, MD)
Catholic Church--Education
Daughters of Charity of St. Vincent de Paul
Daughters of Charity of St. Vincent de Paul - United States
Education--United States--History--19th century
Seton, Elizabeth Ann, Saint, 1774-1821
Women - Education (Secondary) - United States - History
World's Columbian Exposition (1893 : Chicago, Ill.)

Historical Note

St. Joseph's School was founded in 1810 by Saint Elizabeth Ann Seton in the Emmitsburg, Maryland White House as a school for girls in the region as St. Joseph's School. It is often incorrectly credited as the foundation of Catholic parochial education in the United States. The student body consisted of day students who lived in the area, but within months began admitting tuition-paying pupils. Although it was a Catholic

institution, students of all faith traditions were welcome, with the understanding that education would be consistent with the Catholic faith. The curriculum stressed the liberal arts, as well as the domestic skills such as music and needlework that were deemed practical for young girls to learn.

In 1817, when the governing Sisters of Charity of St. Joseph's believed a level of stability had been reached by the school, they sought and were granted an act of incorporation by the Maryland legislature. In 1820, as enrollment continued to increase, the Sisters constructed a separate building for the day scholars, and by 1826, had begun construction on the DuBois building. In 1828, the School adopted a more advanced curriculum, including rhetoric, philosophy, chemistry, botany, algebra, and astronomy, and the school achieved academy rating. It was at this point that St. Joseph's School adopted the name St. Joseph's Academy. Further expansion and construction occurred in 1836 and 1844.

During the Civil War, enrollment dropped significantly, and the grounds were occupied, in turn, by both Union and Confederate troops, although enrollment grew again after the war ended. Further expansion began in 1871 with the construction of Burlando Hall for the Academy. By the early 1880s, enrollment had severely declined and stagnated, a trend which continued into the early 1900s. As the changes in demographics caused the Academy to broaden its curriculum, the Academy received a charter to re-incorporate as St. Joseph's College in 1902.

Scope and Contents

This collection contains materials related to the administration and student life of St. Joseph's Academy. It includes site plans and maps, detailed information on certain pupils, information on students' artwork and needlework, histories, Directress' correspondence, academic prospectus, histories, schoolbooks, academic catalogues containing graduation information, surviving student writings and journals, and photograph collections and albums. Some of the students' books were promotional tools with authorship from various students created for the 1893 Chicago World's Fair created by students. It also contains surviving student premiums, given as awards to high-achieving students.

System of Arrangement

Collection arranged in 12 Series: 1) Administration, 2) History, 3) Correspondence, 4) Financial, 5) Legal, 6) Publications, 7) Newspaper Clippings, 8) Audio-Visual, 9) Programs/Ministries, 10) Personnel, 12) Artifacts/Memorabilia

Series 1) Administration has 3 sub-series: 1) Policies, 2) Reports, 5) Property

Series 8) Audio-Visual has 2 sub-series: 1) Photographs, 2) Slides
Some photographs have item-level descriptions.

Oversized flat files are not categorized under the above-listed series.

Conditions Governing Access

No Access Restrictions

Conditions Governing Reproduction and Use

Some materials damaged and temporarily inaccessible to researchers. Conservation efforts ongoing.

Permission for any type of publication of archival materials, including text, photographs, video, or audio must be secured from the Daughters of Charity Communications Director before publication. Contact archives staff for appropriate forms and contact information.

Custodial History

Collection created over time through Secretary's office of the Emmitsburg province of the Daughters of Charity prior to establishment of the archives in the early 1980s.

Immediate Source of Acquisition

Transferred to Archives of the Province of St. Louise as part of provincial merger of 2011.

Related Archival Materials

Detailed financial information about pupils can be found in the "Emmitsburg, MD - St. Joseph's Provincial House" collection under the series "Financial."

For information on St. Joseph's College after 1917, see collection "Emmitsburg, MD - St. Joseph's College"

See also *Souvenir of Old Times – Scrapbook* by Sister Raphael Smith and Sister Lucia May, 10-4SMI and *Johannah Hickey's Album* by Sister Johannah Hickey RG 10-4 HIC

Preferred Citation Format

Document/File Name, RG #, Collection Name, Daughters of Charity Archives, Province of St. Louise, Emmitsburg, MD

Inventory

See below.

May 2021

Manuscripts

RG Number	Title	Series Name	Sub-series	Box/Drawer	Folder	Item Number	Collection Type	DateFrom	DateTo
11-1	Site Plan			12		# 1	Flat File		
11-1	Map of Farmland			12		# 2	Flat File		
11-1	Plan and report of St. Joseph's Academy			12		# 3	Flat File	1/1/1906	
11-1	Plan and report of St. Joseph's Academy			12		# 4	Flat File	1/1/1874	
11-1	Print of ariel view of St. Joseph's Academy			12		# 5	Flat File	1/1/1870	
11-1	Plan of switch from the main track of the Emmitsburg Railroad, north of St. Joseph's Station to the Boiler House at St. Joseph's Academy			12		# 6	Flat File	1/1/1898	
11-1	1901 Class reunion photo			12		# 7	Flat File	1/1/1901	
11-1	Print - From a painting by Ludwig Enke			12		# 8	Flat File	1/1/1873	
11-1-1	Information on pupils, Constancia Hotensia & Josephine, Mandracha & Emanelita Herrera - children of General Ramon & Josefa Herrera	Administration		1	1		Manuscript		
11-1-1	Information on pupil, Mary Boarman Gardiner	Administration		1	2		Manuscript		
11-1-1	Information on pupil, Lucy Higgins	Administration		1	3		Manuscript	1/1/1872	
11-1-1	Information on Mary Josephine Owinings, pupil of Mother Eliabeth Ann Seton	Administration		1	4		Manuscript		
11-1-1	Journal listing of pupils	Administration		1	5		Manuscript	1/1/1813	1/1/1860
11-1-1	Acid-free copy of listing of pupils	Administration		1	6		Manuscript	1/1/1858	1/1/1877
11-1-1	List of embroidery students by Gloria Allen	Administration		1	7		Manuscript	1/1/2005	
11-1-1	Information on pupil Adeline Bayly Muse with photographs	Administration		1	8		Manuscript		
11-1-1	Information on a pupil	Administration		1	9		Manuscript		
11-1-1	Academy Students' Register	Administration		19			Manuscript	1/1/1813	1/1/1936
11-1-1-1	Regulations	Administration	Policies	1	10		Manuscript	1/1/1812	
11-1-1-2	Needlework information	Administration	Reports	1	11		Manuscript		
11-1-1-2	Information on needlework by Rebecca Mary Walker Littlejohn	Administration	Reports	1	12		Manuscript		
11-1-1-2	Information on watercolor given by Sara & Julia Christie	Administration	Reports	1	13		Manuscript	1/1/1997	
11-1-1-2	Report for 1879 & 1877 program with history of acquisition	Administration	Report	1	14		Manuscript		
11-1-1-5	Information regarding architect, Edmund G. Lind (1829-1909) who designed the Burlando building	Administration	Property	1	15		Manuscript		
11-1-1-5	Copies of plot plans	Administration	Property	1	16		Manuscript	1/1/1874	1/1/1906
11-1-2	Brief history of St. Rose of Lima Parish, Gaithersburg, MD, relating to the Clopper family	History		1	17		Manuscript		
11-1-2	Book: "The Valley" A Narrative of the Founding & Development of St. Joseph's Academy, High School, College & Alumnae Association by Sr. Mary Bernard McEntee, DC	History		1	18		Manuscript	1/1/1972	
11-1-3	Correspondence (originals)	Correspondence		1	19		Manuscript		

Manuscripts

RG Number	Title	Series Name	Sub-series	Box/Drawer	Folder	Item Number	Collection Type	DateFrom	DateTo
11-1-3	Correspondence (copies)	Correspondence		1	20		Manuscript		
11-1-4-3	Insurance material	Financial		1	21		Manuscript		
11-1-4-3	Appraisal of needlework collection by M. Finkel & Daughter	Financial		1	22		Manuscript		
11-1-5-3	Contract & details of construction of organ	Legal	Contract	1	23		Manuscript	1/1/1892	
11-1-6-4	Prospectus for academic years	Publications	Other Publications	2	1		Manuscript	1/1/1828	1/1/1877
11-1-6-4	Book: "Natalie, ou La Pi't", 1839 used at the academy or given as a premium	Publications	Other Publications	2	2		Manuscript	1/1/1839	
11-1-6-4	Centennial song & invitatioin to the centennial program	Publications	Other Publications	2	3		Manuscript	1/1/1909	
11-1-6-4	Biography of "Mother Mary Carmelita Hartman, R.S.M.", pupil at academy, 1883-1888	Publications	Other Publications	2	4		Manuscript	1/1/1952	
11-1-6-4	Book: "1809 Centenary 1909" of the academy & college	Publications	Other Publications	2	5		Manuscript		
11-1-6-4	Conferring of degress / commencement programs	Publications	Other Publications	2	6		Manuscript	1/1/1852	1/1/1948
11-1-6-4	Book: "Arithmetical rules and Tables", 1820 used at the academy	Publications	Other Publications	2	7		Manuscript	1/1/1820	
11-1-6-4	"Antiques Magazine", featuring academy students' work	Publications	Other Publications	2	8		Manuscript	1/1/1978	
11-1-6-4	Music: "Distribution March" by Henry Dielman; "Remember, O Virgin Mary Memorare" by Harry Wheaton Howard & more	Publications	Other Publications	2	9		Manuscript		
11-1-6-4	Catalogues	Publications	Other Publications	2	10		Manuscript	1/1/1863	1/1/1864
11-1-6-4	Catalogues	Publications	Other Publications	2	11		Manuscript	1/1/1875	1/1/1877
11-1-6-4	Catalogues	Publications	Other Publications	2	12		Manuscript	1/1/1880	1/1/1884

Manuscripts

RG Number	Title	Series Name	Sub-series	Box/Drawer	Folder	Item Number	Collection Type	DateFrom	DateTo
11-1-6-4	Catalogues	Publications	Other Publications	2	13		Manuscript	1/1/1884	1/1/1887
11-1-6-4	Catalogues	Publications	Other Publications	2	14		Manuscript	1/1/1887	1/1/1890
11-1-6-4	Catalogues	Publications	Other Publications	2	15		Manuscript	1/1/1890	1/1/1893
11-1-6-4	Catalogues	Publications	Other Publications	2	16		Manuscript	1/1/1893	1/1/1894
11-1-6-4	Catalogues	Publications	Other Publications	2	17		Manuscript	1/1/1894	1/1/1895
11-1-6-4	Catalogues	Publications	Other Publications	3	1		Manuscript	1/1/1895	1/1/1897
11-1-6-4	Catalogues	Publications	Other Publications	3	2		Manuscript	1/1/1897	1/1/1899
11-1-6-4	Catalogues	Publications	Other Publications	3	3		Manuscript	1/1/1899	1/1/1901
11-1-6-4	Catalogues	Publications	Other Publications	3	4		Manuscript	1/1/1902	1/1/1905
11-1-6-4	Catalogues	Publications	Other Publications	3	5		Manuscript	1/1/1906	1/1/1908
11-1-6-4	Catalogues	Publications	Other Publications	3	6		Manuscript	1/1/1909	
11-1-6-4	Catalogues	Publications	Other Publications	3	7		Manuscript	1/1/1909	1/1/1910
11-1-6-4	Catalogues	Publications	Other Publications	3	8		Manuscript	1/1/1911	1/1/1914
11-1-6-4	Catalogues	Publications	Other Publications	3	9		Manuscript	1/1/1914	1/1/1916

Manuscripts

RG Number	Title	Series Name	Sub-series	Box/Drawer	Folder	Item Number	Collection Type	Date From	Date To
11-1-6-4	Catalogues	Publications	Other Publications	3	10		Manuscript	1/1/1916	1/1/1917
11-1-7	News items	Newspaper Clippings		4	1		Manuscript		
11-1-7	Magazine articles by Gloria Seaman Allen re: embroideries / needlework	Newspaper Clippings		4	2		Manuscript		
11-1-8	Photo Album of few students, grounds, etc.	Audio-Visual		18			Manuscript		
11-1-8-1	Photographs of art & music classes	Audio-Visual		4	3		Manuscript		
11-1-8-1	Photographs of classes & classrooms	Audio-Visual		4	4		Manuscript		
11-1-8-1	Photographs of the students & buildings & grounds	Audio-Visual		4	5		Manuscript		
11-1-8-1	Photographs of the distribution hall & dormitories	Audio-Visual		5	1		Manuscript		
11-1-8-1	Photographs of the laboratory & library	Audio-Visual		5	2		Manuscript		
11-1-8-1	Photographs of the oratory & chapel	Audio-Visual		5	3		Manuscript		
11-1-8-1	Photographs of recreation	Audio-Visual		5	4		Manuscript		
11-1-8-1	Photographs of the study hall	Audio-Visual		5	5		Manuscript		
11-1-8-1	Photograph of the 1931 graduates & other miscellaneous pictures	Audio-Visual		5	6		Manuscript		
11-1-8-1	Inventory of photographs with acid-free copies of the photos	Audio-Visual		5	7		Manuscript		
11-1-8-1	Photographs of artwork by the pupils; photos are matted but not framed	Audio-Visual		5	8		Manuscript		
11-1-8-2	Slides of artwork, premiums, buildings, etc.	Audio-Visual	Slides	5	9		Manuscript		
11-1-9	Blessed Clet Unit minutes of meetings	Programs / Ministries		6	1		Manuscript		
11-1-9	Minutes of the Association of the Ladies of Charity of St. Vincent de Paul & the Children of Mary	Programs / Ministries		6	2		Manuscript		
11-1-10-2	Information on Mrs. Charlotte Melmoth, teacher	Personnel		6	3		Manuscript		
11-1-12	Gertrude Lee's book of poetry & thoughts	Artifacts / Memorabilia		7	1		Manuscript		
11-1-12	May Preston's copy book (pupil during the Civil War)	Artifacts / Memorabilia		7	2		Manuscript		
11-1-12	L.C. Johnson's notebook	Artifacts / Memorabilia		7	3		Manuscript		
11-1-12	1st communion certificate of Emily Hoffman & confirmation certificate of Ellen Kelly	Artifacts / Memorabilia		7	4		Manuscript	1/1/1825	1/1/1832
11-1-12	Five pen sketches, unknown artists	Artifacts / Memorabilia		7	5		Manuscript	1/1/1836	1/1/1839
11-1-12	Tribute to the memory of Helen Augusta Dougherty Robinson	Artifacts / Memorabilia		7	6		Manuscript		
11-1-12	Katherine McDonough's notes, donated by her son Daniel J. Hogan	Artifacts / Memorabilia		7	7		Manuscript	1/1/1899	
11-1-12	Clara McKenzie's notebooks (sister of Sr. Aloysia McKenzie & mother of Sr. Regina Clare Breig of Seton Hill)	Artifacts / Memorabilia		7	8		Manuscript		
11-1-12	Farewell to St. Joseph's by Miss M. Brennan	Artifacts / Memorabilia		7	9		Manuscript	1/1/1890	

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11-1-12	Catherine Seton sampler & notepaper with academy scene	Artifacts / Memorabilia		7	10		Manuscript		
11-1-12	M. Wyse's prayerbook	Artifacts / Memorabilia		7	12		Manuscript		
11-1-12	Premiums given to the pupils	Artifacts / Memorabilia		7	13		Manuscript		
11-1-12	Premium, etc. awarded to Mary Seymour	Artifacts / Memorabilia		7	14		Manuscript	1/1/1838	1/1/1890
11-1-12	May Preston's premiums	Artifacts / Memorabilia		8	1		Manuscript	1/1/1863	1/1/1866
11-1-12	Mary Nichols' premiums	Artifacts / Memorabilia		8	2		Manuscript	1/1/1829	
11-1-12	Catherine Sappington's premium	Artifacts / Memorabilia		8	3		Manuscript	1/1/1828	
11-1-12	Autograph book of Emma Moore	Artifacts / Memorabilia		8	4		Manuscript	1/1/1885	
11-1-12	Lizzi Masi's premium book given by Mannevillette Sullivan	Artifacts / Memorabilia		8	5		Manuscript		
11-1-12	A.C.A. Grace's premium	Artifacts / Memorabilia		8	6		Manuscript	1/1/1825	
11-1-12	Autograph book of Mame, given to her by L.R. May	Artifacts / Memorabilia		8	7		Manuscript	1/1/1886	1/1/1889
11-1-12	Premium awarded to Miss Emily Andrews, July 1	Artifacts / Memorabilia		8	8		Manuscript	1/1/1849	
11-1-12	Diploma from Boston Home College for completed Teacher's Course	Artifacts / Memorabilia		8	9		Manuscript	1/1/1890	
11-1-12	World's Columbian Exposition, Chicago, IL - Certificate of Awards (Class, Needle, and Art Work), (Literary and Scientific Class Work; Art Work, Embroidery, etc.)	Artifacts / Memorabilia		8	10		Manuscript		
11-1-12	Copies of oversized awards & certificates	Artifacts / Memorabilia		9	1		Manuscript	1/1/1870	1/1/1895
11-1-12	Watercolor painted by SJA pupil, relative of T. Horace bowyer Browne family of Baltimore	Artifacts / Memorabilia		9	2		Manuscript		
11-1-12	Watercolor painted by Ellen Clopper	Artifacts / Memorabilia		9	3		Manuscript		
11-1-12	Book: Herbarium - collected and mounted by Mary O'Rourke, class of 1874	Artifacts / Memorabilia		9	4		Manuscript		
11-1-12	Premium book given to Miss Anna M. Riddick, n.d.	Artifacts / Memorabilia		10	1		Manuscript		
11-1-12	Premium book given to Miss Elizabeth McQuaid	Artifacts / Memorabilia		10	2		Manuscript	1/1/1824	
11-1-12	Premium book given to Miss Missouri Kilby	Artifacts / Memorabilia		10	3		Manuscript	1/1/1836	
11-1-12	Premium book given to Miss Virginia Bentley	Artifacts / Memorabilia		10	4		Manuscript	1/1/1840	
11-1-12	Premium book given to Miss Elizabeth Spearman	Artifacts / Memorabilia		10	5		Manuscript	1/1/1840	
11-1-12	Premium book given to Miss Emilie Jeffries	Artifacts / Memorabilia		10	6		Manuscript	1/1/1844	
11-1-12	Premium book given to Miss Eleanor Neale	Artifacts / Memorabilia		10	7		Manuscript	1/1/1848	
11-1-12	Premium book given to Miss Henrietta Young	Artifacts / Memorabilia		10	8		Manuscript	1/1/1849	
11-1-12	Premium book given to Miss Mary Young	Artifacts / Memorabilia		10	9		Manuscript	1/1/1850	
11-1-12	Premium book given to Miss Mary Rohan	Artifacts / Memorabilia		10	10		Manuscript	1/1/1852	
11-1-12	Premium book given to Miss Josephine Dandurand	Artifacts / Memorabilia		10	11		Manuscript	1/1/1853	
11-1-12	Premium book given to Miss Josephine Dandurand	Artifacts / Memorabilia		10	12		Manuscript	1/1/1855	

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11-1-12	Premium book given to Miss Estele Neale	Artifacts / Memorabilia		10	13		Manuscript	1/1/1858	
11-1-12	Photograph album	Artifacts / Memorabilia		11	1		Manuscript	1/1/1938	1/1/1939
11-1-12	Photograph scrapbook of pupils	Artifacts / Memorabilia		12	1		Manuscript		
11-1-12	Photograph scrapbook of pupils	Artifacts / Memorabilia		12	2		Manuscript		
11-1-12	Scrap Book - with programs of various events, farewells, letters, notes, etc.	Artifacts / Memorabilia		13			Manuscript		
11-1-12	Scrap Book - with handwritten articles and notes on different class subjects, sketches, etc. by students	Artifacts / Memorabilia		14			Manuscript		
11-1-12	Scrap Book - with handwritten articles and notes on different class subjects, sketches, etc. by students	Artifacts / Memorabilia		15			Manuscript		
11-1-12	Scrap Book - with handwritten articles and notes on different class subjects, sketches, etc. by students	Artifacts / Memorabilia		16			Manuscript		